



संत गहिरा गुरु विश्वविद्यालय, सरगुजा अम्बिकापुर (छ.ग.)

(छ.ग. विश्वविद्यालय (संशोधन) अधिनियम, 18/2008 द्वारा स्थापित)

Email: - registrarsua@yahoo.in

Phone: - 07774-222789, Fax:- 07774-222791

क्रमांक/984 / अकादमिक / विनियम / 2024

अम्बिकापुर, दिनांक 30.09.2024

अधिसूचना

विश्वविद्यालय विद्या परिषद् की स्थायी समिति की बैठक दिनांक 10.09.2024 के विषय क्रमांक 05 में विश्वविद्यालय के नवीन विनियम क्रमांक 13 Four Year Undergraduate Program (FYUP) (With Choice Based Credit System and multiple entry and exit option as per NEP2020) की अनुशंसा का अनुमोदन विश्वविद्यालय कार्य परिषद् की बैठक दिनांक 10.09.2024 के पूरक कार्यसूची विषय क्रमांक 05 में अनुमोदित किया गया है, जो निम्नांकित है -

Regulation - 13

For

Four Year Undergraduate Program (FYUP)

(With Choice Based Credit Systems and multiple entry and exit option as per NEP2020)

1. Short Title and Commencement

- 1.1. These Regulations shall be called "Regulations for Four Year (Eight Semesters) Undergraduate Program (FYUP)" with multiple entry and exit as per NEP 2020.
- 1.2. These Regulations shall be aligned with ordinance No. 55 of the University for All Undergraduate Programs (Arts, Science, Humanities, Commerce, Social Sciences, BCA, BBA, B.H.Sc. etc.) being offered by Colleges affiliated to the University.
- 1.3. These Regulations shall come into force with effect from the date of its approval by the competent authority and as notified by the University.
- 1.4. These Regulations shall be applied to both regular students admitted in affiliated colleges and non-collegiate students of the University.
- 1.5. The provisions of ordinance No. 55 should be followed prior to application of these Regulations for all undergraduate programs (Arts, Science, Humanities, Commerce, Social Sciences, BCA, BBA, B.H.Sc. etc.) being offered by Colleges affiliated to the University.

2. Definitions and Keywords

- 2.1. "University" means Sant Gahira Guru Vishwavidyalaya, Sarguja Ambikapur (C.G.).
- 2.2. "Higher Education Institution (HEI)" means any affiliated college of university or university where students are enrolled.
- 2.3. "Undergraduate Curriculum Framework (UGCF)" means a choice based credit framework of curriculum as suggested by the UGC from time to time.
- 2.4. "Choice Based Credit System" (CBCS) means a program that provides choice for students to select from the prescribed courses (Core, Elective, Ability Enhancement courses, etc.) as per the guidelines/Regulations issued by the UGC from time to time wherever applicable and as approved by the appropriate bodies of the university.

- 2.5. **"Course"** means a plan of study in a particular subject through different modes of delivery and is a component of a program as detailed out in the respective program structure. Sometimes referred to as "papers," is a component of a discipline to form contents of classroom teaching, practical or experiential learning aimed at achieving a certain learning outcome from a student pursuing an undergraduate programme. Courses are formed for each discipline, such as discipline-specific core or elective courses termed as DSCs and DSEs, Generic Elective Courses (GEs), Ability Enhancement Courses (AECs), Skill Enhancement Courses (SECs), and Value-Added Courses (VACs), etc.
- 2.6. **"Letter Grade"** means an index of the performance of students in a course and is denoted by letters O, A+, A, B+, B, C, P, F and Ab.
- 2.7. **"Credit"** means a unit by which the course is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour teaching (lecture, seminar or tutorial) per week or two hours of practical work/field work/project/out-of-class activity etc. per week. One credit involves 15 hours of teaching (lecture, seminar or tutorial) and 30 hours of practical work/field work/project/out-of-class activity etc. in a semester. The number of credits for each course shall be defined in the respective examination scheme.
- 2.8. **"Grade Point"** means points assigned to each course credit in accordance with the letter grade earned in the courses.
- 2.9. **"Credit Point"** means the product of grade point and number of credits for a course.
- 2.10. **"Semester Grade Point Average (SGPA)"** means the ratio of total credit points secured by a student in various courses registered in a semester and the total credits of all courses during the semester. It measuring the performance of a study. It shall be expressed up to two decimal places.
- 2.11. **"Cumulative Grade Point Average (CGPA)"** means a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places.
- 2.12. **"Semester"** means a half year term that normally includes an academic session spread over 15-18 weeks of teaching days. The odd semester may normally be scheduled from July to December and even semester from January to June.
- 2.13. **"Grade Card"** means the certificate based on the grade earned. Grade card shall be issued to the registered students after every semester. The grade card will contain the course details (code, title, number of credits, grade secured, credit point earned) along with SGPA of the semester and CGPA earned till date semester. The final semester grade certificate shall also reflect the cumulative total of marks obtained by the student in all semesters out of maximum marks allocated for which the grades of the program were evaluated. However, the final result will be based on the grade / CGPA.
- 2.14. **"SWAYAM"** (Study Webs of Active-Learning for Young Aspiring Minds) means an Information Technology platform developed and made functional by the Government of India in the Ministry of Education, for the purpose of offering online learning courses/Massive Open Online Course (MOOC).



- 2.15. **"Academic Bank of Credit (ABC)"** means digital storehouse which contains/stores the academic credit earned by an individual student from various recognized HEIs so that the degree from an HEI can be awarded taking into account the credits earned.
- 2.16. **"Transcript"** means a certificate issued to all enrolled students in a program after successful completion of the program. It contains the SGPA of all semesters and the CGPA.
- 2.17. **"Summer term"** Refers to duration of eight weeks during summer vacation for Internship/apprenticeship/work-based vocational education and training which can be carried out especially by students who wish to exit after two semesters or four semesters of study.
- 2.18. **"Major Discipline"** means discipline or subject of main focused opted by the student and the degree will be awarded in that discipline. Student should secure prescribed number of credits (About 50% of total credits) through core courses in the major disciplines.
- 2.19. **"Minor discipline"** means disciplines opted by the students to gain a broader understanding beyond the major discipline.
- 2.20. **"Ordinance"** means ordinance 55 of the university.
- 2.21. **"Discipline Specific Course" (DSC)** means the core course of a particular discipline, comprises the fundamental theme of that discipline to be taught as mandatory requirements of the program. These courses are graded and arranged in the order of the semester in such a manner that a fixed learning outcome is acquired by the student upon completion of the program.
- 2.22. **"Discipline Specific Elective" (DSE)** means the advance courses of particular discipline, comprises elaborated and interdisciplinary theme of that discipline. The DSEs shall be a pool of credit courses of that particular discipline, which a student opts to study from a particular discipline(s). There shall be a pool of DSEs from which a student may choose a course of study. The DSEs specified in the framework shall be identified by the concerned department of HEI as elective courses to be taught in a Program.
- 2.23. **"Generic Elective" (GE)** means courses which is meant to provide multidisciplinary or interdisciplinary education to students. GEs shall consist of a pool of courses offered by various disciplines of study (excluding the GEs offered by the parent discipline), in groups of odd and even semesters, from which a student can choose. The GEs specified in the framework would be identified by the concerned Department as GEs to be taught in a Program. GE/Multidisciplinary courses are intended to broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already undergone at the higher secondary level (12th class) in the proposed major stream under this category.
- 2.24. **"Ability Enhancement Course (AEC)"** means the courses intended for knowledge enhancement through various areas of study and language, literature and Environmental Science and sustainable development which shall include mandatory for all disciplines.



- 2.25. "Skill Enhancement Course (SEC)" means the courses in all disciplines and are aimed at providing hands-on-training, competencies, skills, etc. SEC courses may be chosen from a pool of courses designed to provide skill-based instructions.
- 2.26. "Value Addition Course (VAC)" means the courses which are meant to inculcate ethics, culture, constitutional values, soft skills, sports, education and such similar values to students which will help in all round development of students.

3. Duration

- 3.1. Duration of the program and multiple entry and exit shall be as prescribed in the Ordinance.
- 3.2. As per clause 3.5 of the ordinance, discipline / Field of study under which degree will be awarded, shall be as per Table of Appendix-I or as notified by the university from time to time.

4. Number of Seats

- 4.1. Number of seats in each program for regular student shall be as per the sanction given by the Govt. /University in case of Govt. University and as decided by the competent authority in case of private university, which shall be advertised for admission to the program.
- 4.2. Number of seats for non-collegiate students shall be as decided and notified by the University.
- 4.3. The HEIs may create 10% additional seats over and above the sanctioned strength to follow promotion rule or multiple entry and exit and these seats shall be treated as supernumerary seats. Preference will be given to those who have got highest CGPA.
- 4.4. Further, In case of readmission in first semester, preference will be given to those who have higher merit rank during admission process of first semester in last academic year.

5. Admission Procedure and Eligibility

A. For regular student

- 5.1. There shall be an admission committee for each programme to be constituted well in advance by the Principal of affiliated college as per the guidelines laid down for this purpose. The entire process of admission shall be the responsibility of duly constituted admission committee.
- 5.2. Admission in first semester shall be as per the academic calendar and as per the admission guidelines given in "Pravesh Ke Margdarshi Siddhant" or any other guidelines, issued by higher education department in this regard.
- 5.3. A student seeking admission to a program must have passed Higher Secondary (10+2) examination conducted by state or Central Board of Higher Secondary Education or by any University or recognized Boards/Councils, in the subjects concerned as per the government rules or as mentioned in "Pravesh Ke Margdarshi Siddhant" or any similar instruction, issued by higher education department of Govt.
- 5.4. Eligibility for admission to BCA and BBA program shall be higher secondary in any subject or equivalent degree with pass percentage.



- 5.5. For other semesters a student may take admission to the next semester of the academic program in the beginning of each semester by completing the necessary formalities and by submitting application form.
- 5.6. Reservation and relaxation in minimum eligibility for admission shall be as per state government rules.
- 5.7. Mode of admission shall be as mentioned in "Pravesh Ke Margdarshi Siddhant" or any similar instruction, issued by the Department of Higher Education, Govt. of Chhattisgarh..
- 5.8. Student may also take admission in any higher odd semester, subject to fulfil promotion rule as prescribed in the ordinance.
- 5.9. Foreign students may be admitted to the programme according to the policy guidelines laid down by the Government of India/ University from time to time as per the number of seats available for the same. These seats will be supernumerary and can't exceed from 10% of sanctioned seats including seats provided as per clause 4.3.

B. For Non-collegiate students

University shall notify suitable mechanism of enrolment, reporting to HEI, examination and conduction of CIA for non-collegiate students as per instructions of Govt.

6. Enrolment in the University.

Every student admitted to the program shall be enrolled before appearing in the first semester examination through the procedure prescribed by the university.

7. Undergraduate Curriculum Framework (UGCF)

- 7.1. Discipline / Subject combination for various program shall be as per Table of Appendix II or as notified by the university from time to time.
- 7.2. As per clause 5 of ordinance, UGCF for multidisciplinary and single disciplinary programs shall be as per Tables of Appendix III and IV respectively.
- 7.3. Number of credits and marks for different nature of courses shall be as below:
 - i. DSC - 4 credits
 - ii. GE - 4 credits
 - iii. DSE - 4 credit
 - iv. AEC - 2 credits
 - v. VAC - 2 credits
 - vi. SEC - 2 credits (One credit theory and one credit practical)
 - vii. Internship - 2 credits
 - viii. Summer internship- 4 credits
- 7.4. Theory based DSC, DSE, GE shall be of 4 credits while credits of practical based DSC, DSE, GE shall be divided with 3 credits theory and 1 credit practical or as per nature of the course.
- 7.5. Any course having 1 or 2 credits will be of 50 marks. Any course with more than 2 credits will be of 100 marks.



- 7.6. A core course offered in a discipline/subject may be treated as Generic elective by other discipline/subject and vice versa. Choice of GE for a student of one faculty from the other faculty shall be as per Table 1 of Appendix V and faculty wise pool of GE shall be as per Table 2 of Appendix V or as notified by the university from time to time. There shall be relaxation for "deaf and dumb" students to choose GE.
- 7.7. Curriculum of various programs shall be prepared by CBoS/ BoS (In case of autonomous college) concerned as per clause 7 of ordinance and as approved by the competent authority and notified by the university.
- 7.8. Credit distribution and nature of course shall be as specified in the curriculum.
- 7.9. Bridge course- The student admitted in BCA program without mathematics as a subject at higher secondary or equivalent level, must clear one course of mathematics as notified by the University.
- 7.10. Student must clear course related to bridge course for BCA till 4th semester. The credits of bridge course shall be qualifying in nature and it will not be added in SGPA.
- 7.11. Student could not clear bridge course till 4th semester shall be detained till he/she clears the bridge course.
- 7.12. VAC and SEC shall be based on different core discipline / subjects or allied as prepared and approved by CBoS/BoS (In case of autonomous college) concerned or as notified by the University from time to time. A tentative list of AEC and VAC will be as per Appendix VI

8. SWAYAM Course

- 8.1. As per the University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds: SWAYAM) Regulations, 2021, HEI can allow up to forty percent of the total courses, being offered in a particular program in a semester, through the SWAYAM platform.
- 8.2. For proper and smooth conduction of the online learning of credit course offered on SWAYAM platform, the HEI shall ensure that the physical infrastructures viz. computer facilities, library, etc., essential for pursuing such courses are made available for free and in adequate measure along with other facilities.
- 8.3. The academic council of the University may expedite the process of transfer of credit earned by the student through SWAYAM.
- 8.4. The academic council of the University may allow the Chairman, Board of Studies of concerned subject to approve the online credit courses of SWAYAM platform for credit transfer on the recommendation of the Head of the Department.
- 8.5. The department concerned shall compile and prepare the list of courses to be chosen by the students before the commencement of each semester.
- 8.6. Credit mobility of SWAYAM based course shall be as per University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds: SWAYAM) Regulations, 2021 or as amended from time to time.



- 8.7. The HEI shall designate a faculty member as a facilitator to guide the students for registration till completion of the credit course.
- 8.8. The students shall produce the evidence of credit earned for the courses opted through SWAYAM. Such credit shall be converted into the grade point or in appropriate scale as per clause 8.3 of ordinance 55.
- 8.9. As per above, university will notify separately regarding procedure of SWAYAM course.

9. Attendance and Eligibility to Appear in Examination

- 9.1. A student must have a minimum attendance of 75% of the total number of classes held during the semester including lectures, practical / tutorials etc., for appearing in the end semester examination. However, students having attendance more than or equal to 60% and less than 75% shall apply for condonation to the competent authority. The condonation shall be provided by the competent authority of HEI.
- 9.2. Further, for non-collegiate students 75% attendance is not mandatory, but they have to report to the college for other activities like assignment submission, internal test, practical classes, presentation, filed work, project work etc, as and when required and shall be notified by the HEI from time to time.

10. Continuous Internal Assessment (CIA)

- 10.1. Continuous Internal assessment shall be of 30% marks of total marks allotted for the course and remaining 70% shall be allotted for the end semester examinations.
- 10.2. The structure of continuous internal assessments for each course shall be as below:

For Regular students:

- i. Unit test/Quiz- 20% Marks (Two unit tests/quiz will be conducted each of 20 marks and best of the two will be considered for CIA).
- ii. Assignment- 5% Marks.
- iii. Attendance-5% marks.

For Non-collegiate students:

- i. Unit test/Quiz- 20% Marks (Two unit tests/quiz will be conducted each of 20 marks and best of the two will be considered for CIA).
- ii. Assignment- 10% Marks.

- 10.3. Marks assigned for attendance (5%) shall be given as below:

Less than or equal to 75% - No marks

- | | |
|-----------------|-------------|
| 75% < to 80% | - 01 Mark. |
| 80% < to 85% | - 02 Marks. |
| 85% < to 90% | - 03 Marks. |
| 90 %< to 95% | - 04 Marks. |
| 95 %< and above | - 05 Marks. |

- 10.4. Valued answer script of internal examination will be shown to the students and student must write "seen and satisfied" on the answer script.

- 10.5. Internal assessment marks shall be displayed on the notice board before the end semester examination.



- 10.6. The schedule for the continuous internal assessment shall be in accordance with academic calendar and shall be made known to the students at the beginning of the semester. The tests shall be evenly spaced out throughout the semester.
- 10.7. Each department/HEI shall constitute an examination committee to oversee all work connected with evaluation of internal assessment marks. The head of the department shall be the ex-officio Chairman of this committee.
- 10.8. Internal assessment shall not be there for a major or minor project/ project/ dissertation/ field work/ Internship etc. and shall be carried forward. In case of back paper of students, there shall be no provision for conducting internal assessment tests for back papers at any circumstances.
- 10.9. Assessment and evaluation of various types of courses and pattern of End Semester Examination (ESE) shall be as per Tables of Appendix VII and VIII respectively.

11. Medium of Instructions

The medium of instructions in general shall be Hindi or English except for language courses. However, University may ascertain the medium of instruction and examination for a specific program, and in such cases the medium of instruction shall be as notified by the university.

12. Examination, Assessment/ Evaluation and promotion rule

- 12.1. Rules for examination, assessment/Evaluation and promotion shall be as per clause 8 and 9 of the ordinance.
- 12.2. A student is eligible to move into next higher semester subject to fulfill promotion rule as prescribed in ordinance and only when He/ She has appeared in minimum one course (Subject) of end semester examination.
- 12.3. For promotion to the third and fifth semesters, a student has to earn 50% credits from previous two semesters and any other conditions as prescribed in the ordinance. The process for counting 50% of credits is as follows:
Suppose there are a total of 40 credits in the first and second semesters combined, distributed among various categories of courses:
 - Six Core Courses: Each course is worth 4 credits, totalling 24 credits (4 credits $\times$ 6 courses = 24 credits).
 - Two GE (Generic Elective) Courses: Each course is worth 4 credits, totalling 8 credits (4 credits $\times$ 2 courses = 8 credits).
 - Two AEC (Ability Enhancement Compulsory) Courses: Each course is worth 2 credits, totaling 4 credits (2 credits $\times$ 2 courses = 4 credits).
 - One SEC (Skill Enhancement Course): Worth 2 credits.
 - One VAC (Value Added Course): Worth 2 credits.

To be promoted to the third semester, a student must clear courses from any category.

(Core, GE, AEC, SEC, VAC, internship, etc.) totalling at least 50% of the total credits, which is a minimum of 20 credits out of the 40 available credits.

For example, a student may clear the following courses to meet the 20-credit requirement:



- Three Core Courses: Each worth 4 credits, totaling 12 credits (4 credits × 3 courses = 12 credits).
- One GE Course: Worth 4 credits.
- One AEC Course: Worth 2 credits.
- One SEC: Worth 2 credits.

This combination would give the student a total of 20 credits, meeting the minimum requirement for promotion to the third semester.

12.4. As per clause 9.14 of the ordinance, any HEI fulfilling following criteria shall be eligible to offer Honours with research program in any discipline if:

- Any HEI already recognized by university as research centre for Ph.D.
- Having at least one recognized supervisor in subject concerned as per the Ph.D. ordinance of the university.
- Having library with journal, INFLIBNET, computer lab and related software.
- Laboratory facility for laboratory related programs.

12.5. University shall recognize any HEI as research centre to run Honours with research programs on the recommendation of the committee constituted by the vice chancellor for the same and as notified by the university.

12.6. Duration of end semester examination with 2 or less than 2 credits shall be of 2 hours and duration of end semester examination with more than 2 credits shall be of 3 hours.

12.7. Duration of unit test related to CIA shall be of maximum one hour duration.

13. Merit List

Merit list of top 10 students in each program shall be declared by the university.

14. Dual Degree

14.1. A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode.

14.2. The university can devise mechanisms, through the Academic Council for allowing their students to pursue two academic programmes simultaneously

15. Marks sheet

15.1. As per clause 10 and 11 of the ordinance result of the student shall be prepared as per prescribed template of digilocker. A sample of mark sheet is shown in Appendix IX.

15.2. In general award (Certificate/Diploma/Degree) will not be mentioned in the mark sheet.

15.3. Student wish to exit after first year or second year shall complete summer term of 4 credits/4 weeks during summer of first or second year. Such student must inform HEI within one month after the last date of his/her end semester examination.

15.4. Student must complete summer term within three months from the last date of end semester examination.

15.5. Organization to be chosen by the students for summer term shall be as decided by the HEI/University or Govt.

15.6. Student shall submit completion certificate to the HEI clearly mentioning duration of summer term in form of credits/hours and same shall be provided to the university either online or offline.

15.7. On the basis of certificate of summer term, university will award certificate/ Diploma to the student.

16. Challenge Evaluation

Students are entitled to a challenge evaluation as outlined in Clause 13.3 of the ordinance, following two steps procedure as described below:

i. Step-1 application Process

- a. Students can apply for first step (Step-1) of a challenge evaluation through Online/ Offline mode within 10 days of declaration of end semester examination result by paying prescribed fee.
- b. The application can be made for any number of courses.
- c. The university will provide attested photocopy of the answer scripts to the concerned student through electronic mode/physically.

ii. Step-2 application Process

If student feels that marks will be increased more than 10% of obtained marks then He/ She will apply through online /Offline mode for second step (Step-2) of challenge evaluation within 20 days of declaration of end semester examination result by paying prescribed fee.

iii. Evaluation process

- a. Two subject experts (Excluding original examiner), will evaluate the student's answer script.
- b. If the average marks awarded by the two examiners exceed the originally obtained marks by more than 10%, the university will have the answer script evaluated by a third examiner.
- c. If the marks awarded by the third examiner (Excluding original examiner) also exceed the originally obtained marks by more than 10%, the average of the marks given by all three examiners will be considered as final score.
- d. The student's marks may also decrease (As per steps (a) to (c)) if the average marks from all three examiners are less than, 10% higher than the originally obtained marks.

iv. Further Options for Dissatisfaction

If the student is still not satisfied with the decision, they may pursue other available options as per the concerned rules/ordinance of the university.

v. Timeline

The university aims to complete the entire process of challenge evaluation within one month from the date of result declaration.

vi. Provisional Admission

- a. Students who apply for a challenge evaluation may take provisional admission in the higher semester without paying the semester fee and also eligible to appear in CIE.
- b. The admission shall be confirmed if the student clears the papers according to the promotion rules prescribed in the ordinance.



- vii. If a student has applied for challenge evaluation, they are not allowed to apply for retotalling separately. However a student who has not applied for challenge evaluation shall be eligible to apply for re-totalling as per university rule.

17. Power to Remove Difficulties

- 17.1. If any question arises related to the matters not covered in this Regulations, the relevant provisions made in the appropriate Act/Statute/Ordinance/Regulations/Rules/Notifications issued by the Govt. /University or the UGC shall be applicable.
- 17.2. In any matter of interpretation of the provisions of these Regulations, the matter shall be referred to vice chancellor and his/her decision shall be final.

(माननीय कुलपति जी द्वारा अनुमोदित)


कुलसचिव

पृष्ठांकन क्र./११५/अकादमिक/विनियम/2024

अम्बिकापुर, दिनांक १०.09.2024

प्रतिलिपि -

1. माननीय राज्यपाल महोदय एवम् कुलाधिपति जी के सचिव राजभवन, रायपुर (छ.ग.)
2. सचिव, छत्तीसगढ़ शासन, उच्च शिक्षा विभाग, मंत्रालय, महानदी भवन, नवा रायपुर, अटल नगर (छ.ग.)
3. आयुक्त, उच्च शिक्षा संचालनालय, सी-3, द्वितीय एवं तृतीय तल, ब्लॉक सी, इन्द्रावती भवन, अटल नगर नया रायपुर (छ.ग.)
4. कुलपति के सचिव/कुलसचिव के निज सहायक, संत गहिरा गुरु विश्वविद्यालय, सरगुजा अम्बिकापुर (छ.ग.)
5. प्राचार्य, समस्त सम्बद्ध महाविद्यालय, संत गहिरा गुरु विश्वविद्यालय, सरगुजा अम्बिकापुर (छ.ग.)
6. उप कुलसचिव परीक्षा/गोपनीय, संत गहिरा गुरु विश्वविद्यालय, सरगुजा अम्बिकापुर (छ.ग.)
की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।
7. कार्यालयीन नस्ती।


कुलसचिव