**1.1.1. The Institution ensures effective curriculum delivery through a well planned and documented process**

Government Sant Rameshwar Gahira Guru Ji College, Bagicha, Dist-Jashpur (C.G.)  is affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.) and it follows the university prescribed curriculum. Although each department is takes care of implementation of prescribed curricula. So various steps have been taken by the college to ensure effective curriculum delivery through a well-planned and documentation processes are as follows:

An Annual Academic Calendar provided by Department of Higher education Chhattisgarh prior to the commencement of academic year. The college also prepares its own academic calendar which works in tandem with affiliating university and Department of Higher education. This calendar specifying available dates for significant academic, co-curricular and extra- curricular activities to ensure proper teaching learning process and it is displayed on notice board and Website of college.

The course, work load of each department is allotted to concern faculty on the basis of their competency, specialization, expertise and interest. The syllabus of each course made available on College website. Time-table is prepared by the Time table committee priors to the commencement of academic session and accordingly theory and practical classes are conducted keeping in mind of university annual exam. The Time table displayed on notice board and on college website.

Each faculty making the lesson plan and maintaining the teaching diary each day of covered syllabus in the class. So they keep the track on time to cover the details in the syllabus. The college encourages experimental and participative learning for effective curriculum delivery and also guided students to use online sites to get relevant information.

Besides the class room teaching the seminar, group assignment, workshops, unit test, projects, field trips are helpful for effective delivery of curriculum. The college library provides essential study material for its stakeholder. Internal examination like unit test, quarterly test, midterm tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum. On the basis of above test advanced learned and slow learner identified. Advanced learner made to solve more problems, expose them to more depth of syllabus and for slow learner remedial classes are carried out. Extra classes are conducted if syllabus is not covered in prescribed time limit. The college encourages faculty members to attend Faculty development program, Orientation/Refresher courses, seminar/workshop etc to upgrade their skill for effective delivery of curriculum.